



PBSC University of Alberta  
Student Legal Services  
11011-88 Avenue, Edmonton, AB  
Tel: 780.492.8287; Fax: 780.492.7574  
Email: pbsc@ualberta.ca

## PRO BONO STUDENTS CANADA STUDENT AGREEMENT

Pro Bono Students Canada ("PBSC") is a national pro bono student organization with a mandate to provide legal services without charge to organizations and individuals in need across Canada. In furtherance of its mandate, PBSC matches law student volunteers with community organizations, firms, courts and tribunals under the supervision of qualified lawyers. The law student volunteers are not qualified as lawyers, do not have professional liability insurance and are restricted from providing legal advice or otherwise holding themselves out as lawyers or legal professionals.

For good and valuable consideration, the undersigned acknowledges and agrees as follows:

1. I will complete all work agreed upon with PBSC.
2. Only extraordinary situations will exempt me from finishing the agreed-upon work. Under such circumstances I will immediately inform my project leader and the PBSC Coordinator(s) of my situation so that arrangements may be made to ensure the needs of the client organization are met.
3. After receiving a referral through PBSC, I will keep the PBSC Coordinator(s) informed of developments, including my communication with the organization, the progress of my project and any concerns or questions I may have about my placement. If I am selected as a project leader, I agree to update my Program Coordinator by phone or in person at least once per semester.
4. I will hold in strict confidence all information concerning the business and affairs acquired in the course of my placement.
5. I will ask my lawyer supervisor and/or organization supervisor to explain assigned work if I do not understand how to proceed, to clarify expected time lines and to review and evaluate my work.
6. I will not give legal advice. I will not do work that is not part of my agreed-upon project without the approval of my supervising lawyer and the PBSC Coordinator(s).
7. I will include the following statement on any written work submitted to the organization I am volunteering with: "PBSC at the Faculty of Law, University of Alberta cannot provide legal advice. This document contains general discussion of certain legal and related issues only. Please consult with a lawyer for assistance with legal advice."
8. When asked, I will provide my project leader with copies of any written materials I submit to the organization I am volunteering with.
9. If I have a problem while serving at an organization through PBSC, I will discuss it with my project leader and my placement supervisor or other responsible persons at the organization. If the problem is not resolved, I will contact my PBSC Coordinator(s).
10. I will complete evaluations of my experience as a PBSC volunteer when they are sent to me by the PBSC National Office once per term.
11. I will at all times conduct myself in a professional and ethical manner.
12. I understand that PBSC serves as a clearinghouse and takes no responsibility for injury or other liability in connection with my PBSC placement.

DATED as of the \_\_\_\_ day of \_\_\_\_\_, 2011

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Name (please print)

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Signature



STUDENT LEGAL SERVICES OF EDMONTON  
Pro Bono Students Canada (PBSC) Project

**2011 / 2012 Project Leader Application Form**

**Instructions:**

- 1) Fill out the personal information section
- 2) Indicate your name and your areas of interest
- 3) *You will be required to fill out a general **SLS Volunteer Application Form** in addition to this form (please indicate your interest in volunteering with PBSC on the back of that form as well).*

**Personal Information**

<b>Last Name</b>	
<b>First Name</b>	
<b>Year of Graduation</b>	
<b>Email Address</b>	
<b>Phone Number</b>	
<b>Address</b>	
<b>City</b>	
<b>Province</b>	
<b>Postal Code</b>	
<b>Other Languages</b>	

I, \_\_\_\_\_, wish to volunteer as a project leader with the PBSC Project during the 2011/2012 school year.

**The PBSC Coordinator will attempt to match student volunteers with their areas of interest. Although this will not always be possible, please check any areas of interest located below and every attempt will be made to secure a successful placement:**

- |   |  |
|---|--|
| <input type="checkbox"/> Arts / Entertainment Law       | <input type="checkbox"/> Human Rights                  |
| <input type="checkbox"/> Alternative Dispute Resolution | <input type="checkbox"/> Information / Privacy Law     |
| <input type="checkbox"/> Corporate Law / Bylaws         | <input type="checkbox"/> Intellectual Property Law     |
| <input type="checkbox"/> Civil Liberties                | <input type="checkbox"/> Labour/Employment Law         |
| <input type="checkbox"/> Children / Youth Issues        | <input type="checkbox"/> Poverty Law / Policy          |
| <input type="checkbox"/> Community Economic Development | <input type="checkbox"/> Public Administration         |
| <input type="checkbox"/> Consumer Protection Law        | <input type="checkbox"/> Public Legal Education        |
| <input type="checkbox"/> Criminal Law and Policy        | <input type="checkbox"/> Women and the Law             |
| <input type="checkbox"/> Disability Law and Policy      | <input type="checkbox"/> Other (please specify): _____ |
| <input type="checkbox"/> Domestic Violence              |  |
| <input type="checkbox"/> Elder Care                     |  |
| <input type="checkbox"/> Employment Law / Contract Law  |  |

**Notice: Pro Bono Students Canada (PBSC) respects your privacy. The information on this form is collected and used for the purpose of administering PBSC, which may include the operation and development of PBSC programs through the National and local offices, communication with and reporting to stakeholders, and program publicity. PBSC will protect the info in accordance with any and all applicable privacy legislation. Any questions can be directed to your local Program Coordinator.**

Please return completed applications to:

Katie Rowe, PBSC Coordinator  
Student Legal Services, Emily Murphy House  
11011 – 88 Ave Edmonton, AB T6G 0Z3  
Tel: 780.492.8287 / Fax: 780.492.7574  
Email: pbsc@ualberta.ca