

BOARD OF DIRECTORS MEETING

Date: June 21, 2023

Time: 18:30

Location: Virtual (Zoom)

PRESENT: *Jessica LeBlanc, Bailey Ryan, Robert LaValley, Cody Ackland, Megan Dawson, Shireen Bangash, Jordan Lefavre, Curtis Steeves, , Annalise Acorn, Patrick Coones, Barbra Dowker, Allison Crumpton, Melissa Smith*

GUEST: *Susannah Morrison, Courtney Lamb, Louise Chauvet (KBH)*

REGRETS: *Zack Elias, Austin Corbett, Kaleb Moore, Shireen Bangash.*

18:40

CALL TO ORDER

Moved: Curtis Steeves

Seconded: Cody Ackland

Carried: Unanimous

BOARD OF DIRECTORS MINUTES

Motion: To approve the March 13, 2023, meeting minutes subject to the following edits.

Moved: Curtis Steeves

Seconded: Cody Ackland

Carried: Unanimous

- R.L has indicated that there are no signature lines at the end of the meeting minutes for R.L and B.R to sign. J.L will add the signature lines.
- 2023 Audit:
 - Louise Chauvet from KBH has presented the financial statements audit finding in great detail and advised that everything looks good.

Motion: To approve the audit as presented by Louise Chauvet from KBH.

Moved: Jordan Lefavre

Seconded: Cody Ackland

Carried: Unanimous

• REPORTS

Chairperson

- R.L has advised that he will be stepping down from Chairperson of the Board of Directors as he is moving to Grand Prairie in August 2023. R.L has indicated that he will be able to continue as a voting member for the time being. R.L has advised that a Chairperson and Vice-chairperson will be appointed in new business.

Vice-Chairperson

- The Chairperson's report will be discussed in Criminal Project office move.

Executive Coordinator

- ALF Report
 - B.R has indicated that the final ALF report was submitted and was approved.
- Hiring:
 - B.R has advised that hiring went well.

Administrator

- Nothing to report.

Sub-committees

- By-law/Policy Review
 - R.L has advised that this discussion will be addressed in the Workplace Safety Committee section.

Management Committee/Employee Relations

- Nothing to report.

Financial/Funding

- Nothing to report.

Strategic Planning

- Nothing to report.

Appointment Committee

- A.A has advised that this meeting will be her last as she is retiring.
- R.L has advised that the faculty refers someone to the Board of Directors who believes in what SLS stands for. A.A has recommended A.L and will pass on her contact information to C.A.

Experiential Learning Committee

- This report will be discussed in the course proposal.

Safe Workplace Committee

- C.A has advised that there was a meeting held a week after the March 13, 2023 meeting. Each member of the committee was assigned various roles, and a discussion was had on who the committee wanted to talk to. C.A indicated that there are some inquires to make from some students who are graduating, as C.A wanted to make sure exams were completed before speaking to some individuals. However, the Corona Office move has taken most of C.A's time and the conversations have been placed on hold. C.A will be making arrangements to have a private conversation. M.D has also indicated that once the conversations are had, then a bylaw and policy can change based on the conversations.

• OLD BUSINESS

Management Meeting Minutes:

- R.L has indicated that Liberty Law donates their old Criminal Codes books to the SLS Criminal Law Project every year. C.L, the Criminal Law Coordinator has indicated that all 2018 and earlier books were being donated, however, the prison did not get back to C.L and the books have been donated to Value Village.
- M.D has indicated that there are Principal's names and not initials in the management meeting minutes, J.L has advised that she will correct that error.
- R.L advised that in the May 9, 2023 minutes on the second page it stated a Principal's name, J.L will change it to initials.
- R.L has advised that on May 9th, on the second page of the minutes listed Gillard file, the name needs to be removed. J.L will fix that.
- R.L has indicated his disappointment to hear about former Coordinator S.M incident with regards to the constitution.
- R.L wanted some clarification with regards to volunteer C.P, as to where B.R is currently at with C.P. B.R advised in great detail step by step as per the minutes and memo as to what happened. B.R has advised that before the break C.P had emailed B.R with regards to having Criminal Coordinators S.M and C.L apologize to C.P. B.R has emailed back advising to meet next week, C.P never answered, and B.R followed up in May after exams, and C.P advised that she was uncomfortable meeting with the Coordinators in a room together. B.R then indicated that as per the grievance policy, and with C.P's advising B.R that she will be taking on other avenues to resolve the matter, will not advise B.R as to what the other avenues should be taken. After some discussion, B.R has advised that if C.P re-applies, there will need to be a meeting to determine if C.P is willing to be supervised. If not, B.R does not believe C.P should be allowed to volunteer next year, as per the by-laws.

Criminal Project Office move:

- C.A has advised that he and R.L received an email from B.R on May 25, 2023 with regards to signing the new Corona Office lease. C.A was surprised to receive this email and went to the Corona Office and had a discussion with B.R and C.L with regards to what had happened as it was not approved by the Board of Directors. After the discussion with B.R and C.L it was agreed that there was a miscommunication between various members of the organization with regards to the move, as there was a budget made to ALF with the move budgeted. After some conversation with regards to the space and why the move was needed, the Board made a motion to approve the lease.

Motion: To get a retroactive approval of the earlier decided lease of the Corona Office.

Moved: Jordan Lefaivre

Seconded: Cody Ackland

Carried: Unanimous

Indigenous Cultural Competency Training:

- B.R has advised that the management team researched several places that provide Indigenous culture competency training and Coordinator J. H recommended Naheyawin, which provides what the management team felt was necessary, and more than a history lesson. The Naheyawin training provides 4 online modules and 25 hours of bonus online content and that ECLC also uses Naheyawin. After some discussion it was agreed that the Board of Directors will approve the training for the 2023/2024 year and will re-visit the training next year, with feedback from the Dayleaders and Coordinators.

Motion: to approve the Naheyawin training till the end of 2023.

Moved: Megan Dawson

Seconded: Cody Ackland

Carried: Unanimous

Course Credit Proposal:

A discussion was had regarding the Course Credit proposal. R.L commented that the proposal was very well done, however, had several comments on how to edit the proposal. In addition, A.A mentioned several ways to submit the report and has advised that there is a Google document that can be edited. J.L noted that the Criminal Division has more work obligations then some of the other projects and felt that the Criminal Division should be given more course credit than the other projects. After some discussion it was determined that all Dayleaders and Coordinators should receive 3 credits per year. The discussion was tabled because of questions that required further discussion and was assigned to the Experiential Learning Committee group to have and continue work on the proposal.

NEW BUSINESS

- SLS Board Chairperson.
 - R.L has indicated that he is leaving, and has spoken to C.A with regards to becoming Chairperson of the Board of Directors, unless someone else on the Board would like the position. The Board has agreed that C.A should be the Chairperson.

Motion: to make C.A the Chairperson of the SLS Board of Directors

Moved: Melissa Smith

Seconded: Patrick Coones

Carried: Unanimous

- i: R.L has indicated that since C.A is now Chairperson there is a need for a new Vice-Chairperson position. C.S has volunteered to take on the role as Vice-Chair of the SLS Board of Directors

Motion: To make C.S the Vice Chairperson of the SLS Board of Directors

Moved: Megan Dawson,

Seconded: Jordan Lefaire

Carried: Unanimous

- Next Board of Directors meeting
 - J.L will send out a Doodle Poll for the next Board of Directors meeting.

ADJOURNMENT

Motion: To adjourn Board of Directors meeting at 20:41

Moved: Cody Ackland

Seconded: Annalise Acorn

Carried: Unanimous



Bailey Ryan
Executive Coordinator



Robert LaValley
SLS Board Chair